

# GRADING RUBRIC - Soft Skills

## COLLABORATION

4	<b>Exceeds expectations</b>	<ul style="list-style-type: none"> <li>Acts as a leader or exemplary team member</li> <li>Consistently provides thoughtful ideas in teams</li> <li>Consistently values and encourages all members of teams</li> </ul>
3	<b>Meets expectations</b>	<ul style="list-style-type: none"> <li>A strong team member</li> <li>Provides thoughtful ideas in teams</li> <li>Values and encourages all team members</li> </ul>
2	<b>Emerging expectations</b>	<ul style="list-style-type: none"> <li>Participates minimally and requires some prompting as a team member</li> <li>Sometimes provides thoughtful ideas in teams</li> <li>Sometimes values and encourages all team members</li> </ul>
1	<b>Below expectations</b>	<ul style="list-style-type: none"> <li>Rarely participates in team activities</li> <li>Rarely provides thoughtful ideas in teams</li> <li>Rarely values and encourages team members</li> </ul>

## RESPECT

4	<b>Exceeds expectations</b>	<ul style="list-style-type: none"> <li>Seeks and accepts the opinions and input of others</li> <li>Consistently demonstrates both respectful and helpful behavior</li> </ul>
3	<b>Meets expectations</b>	<ul style="list-style-type: none"> <li>Listens and accepts the opinions of others</li> <li>Demonstrates both respectful and helpful behavior</li> </ul>
2	<b>Emerging expectations</b>	<ul style="list-style-type: none"> <li>Shows growth in accepting others</li> <li>Improvement noticed in demonstrating respectful and helpful behaviors</li> </ul>
1	<b>Below Expectations</b>	<ul style="list-style-type: none"> <li>Usually ignores the opinions and input of others</li> <li>Needs improvement in demonstrating respectful and helpful behavior</li> </ul>

## INITIATIVE

4	<b>Exceeds Expectations</b>	<ul style="list-style-type: none"> <li>Initiates curiosity and interest in learning</li> <li>Independently engages in learning activities</li> <li>Consistently perseveres and problem solves</li> <li>Demonstrates resourcefulness and seeks assistance as necessary</li> </ul>
3	<b>Meets Expectations</b>	<ul style="list-style-type: none"> <li>Demonstrates curiosity and interest in learning</li> <li>Engages in learning activities</li> <li>Demonstrates perseverance</li> <li>Demonstrates resourcefulness and seeks assistance as necessary</li> </ul>
2	<b>Emerging Expectations</b>	<ul style="list-style-type: none"> <li>Occasionally demonstrates curiosity and interest in learning</li> <li>Sometimes engages in learning activities</li> <li>Occasionally perseveres</li> <li>Shows growth in resourcefulness and sometimes seeks assistance</li> </ul>
1	<b>Below Expectations</b>	<ul style="list-style-type: none"> <li>Seldom demonstrates curiosity in learning activities</li> <li>Rarely engages in learning activities</li> <li>Lacks perseverance</li> <li>Rarely uses alternate resources to assist with learning</li> </ul>

## WORK HABITS

4	<b>Exceeds Expectations</b>	<ul style="list-style-type: none"> <li>Always punctual and prepared</li> <li>Consistently displays a positive attitude</li> <li>Always on task • Always strives to reach full potential</li> <li>Spends extra time to ensure tasks are well done</li> </ul>
3	<b>Meets Expectations</b>	<ul style="list-style-type: none"> <li>Punctual and prepared for class • Displays a positive attitude</li> <li>Stays on task • Strives to meet potential</li> <li>Completes tasks and meets deadlines</li> </ul>
2	<b>Emerging Expectations</b>	<ul style="list-style-type: none"> <li>Occasionally punctual and prepared</li> <li>Shows improvement in displaying a positive attitude</li> <li>Sometimes stays on task • Beginning to strive to meet potential</li> <li>Inconsistent with task completion</li> </ul>
1	<b>Below Expectations</b>	<ul style="list-style-type: none"> <li>Seldom punctual and prepared</li> <li>Rarely displays a positive attitude</li> <li>Needs to remain focused on task</li> <li>Does not strive to meet potential</li> <li>Needs to complete tasks and meet deadlines</li> </ul>